

**NATIONAL INSTITUTES OF HEALTH  
COMMITTEE MANAGEMENT HANDBOOK**

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DEPARTMENT OF HEALTH AND HUMAN SERVICES  
NATIONAL INSTITUTES OF HEALTH  
NATIONAL INSTITUTE ON PODIATRY

MINUTES OF THE PROGRAM ADVISORY COMMITTEE ON PODIATRY

April 1, 2003

The first meeting of the Program Advisory Committee on Podiatry was convened on April 1, 2003, in the Blue Room of the Green Hotel, 53 Wisconsin Avenue, Bethesda, Maryland. The meeting was open to the public from 8:30 a.m. to adjournment at 5:00 p.m. Dr. Jane Black presided as Chair.

Members Present:

John Purple, Ph.D.  
Jane Black, Ph.D.  
Ralph Brown, M.D.  
Linda Red  
Robert Green  
William Blue, Ph.D.  
Jack Teal, Ph.D.  
Karen White, M.D.  
Samuel Pink, Ph.D.  
Ann Orange, Ph.D.

Members Absent:

Nancy Beige  
Joseph Grey

Special Consultants Present:

Janet Gold, Ph.D.  
Professor  
Department of Podiatry  
University of Washington  
Seattle, WA

Members of the Public Present:

John Smith, National Podiatry  
Association  
Bill Smith, Consumer Products  
Alice Jones, AIDS Activist  
Sid Peterson, East Coast Podiatry  
Assoc..

Federal Employees Present:

National Institute on Podiatry Employees  
Jack Minnow  
Michelle Trout, Ph.D.  
Mary Whale, M.D.  
Angela Seahorse  
Charles Shark, Ph.D.  
Robert Flounder, Ph.D.  
Paul Goldfish, M.D.

Other Federal Employees:

Jan Rock, NIAID  
Samuel Smith, OD/NIH  
Ronald Jones, NCI

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OPEN MEETING

I. Call to Order

Dr. Jane Black, Chair, called the meeting to order and welcomed all of the attendees.

II. Review of Confidentiality and Conflict of Interest Procedures

Dr. Robert Flounder, Executive Secretary of the Program Advisory Committee on Podiatry, explained policies and procedures regarding confidentiality and avoidance of conflict of interest situations to members of the Committee.

III. Report of the Director

Dr. Mary Whale, Director of the National Institute of Podiatry, welcomed the first committee members to their first meeting. She gave a brief explanation of the mission of the Institute and outlined the roles and responsibilities of the committee. Dr. Whale gave a slide presentation identifying the branches of the Institute and the key personnel involved in those branches.

IV. Report of the Podiatry I Branch Chief

Dr. Paul Goldfish gave a presentation of the activities of the Podiatry I Branch. This included personnel involved in the various programs and projects in the Branch. Dr. Black thanked him for his presentation and asked that at the next meeting further information be presented on this exciting topic.

V. Report of the Budget Officer

Dr. Angela Seahorse presented a detailed budget of the Institute's funds. This presentation included present allocations and projected future spending.

ADJOURNMENT

The meeting was adjourned at 5:00 p.m. on April 1, 2003.

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CERTIFICATION

I hereby certify that the foregoing minutes are accurate and complete.

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Jane Black, Ph.D.  
Chairperson  
Program Advisory Committee  
on Podiatry

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Robert Flounder, Ph.D.  
Executive Secretary  
Program Advisory Committee  
on Podiatry

Attachments:       Roster  
                          Director's Report  
                          Branch Chief's Report  
                          Budget Officer's Report

OR

Attachment:   Roster

A complete set of handouts is available from the Executive Secretary.