

**NATIONAL INSTITUTES OF HEALTH  
COMMITTEE MANAGEMENT HANDBOOK**

**Chapter VI - Illustration 17, page 1**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
NATIONAL INSTITUTES OF HEALTH  
NATIONAL INSTITUTE ON PODIATRY  
MINUTES OF THE NATIONAL ADVISORY COUNCIL ON PODIATRY  
APRIL 1-2, 2003**

The meeting of the National Advisory Council on Podiatry was convened on April 1, 2003, in Conference Room 6, Building 31C, National Institutes of Health (NIH), Bethesda, Maryland. The meeting was open to the public from 8:30 a.m. on April 1 to 3:00 pm on April 2, followed by the closed session for consideration of grant applications until adjournment at 5:00 p.m. Dr. Mary Whale presided as Chair.

**Members Present:**

John Purple, Ph.D.  
Jane Black, Ph.D.  
Ralph Brown, M.D.  
Linda Red  
Robert Green  
William Blue, Ph.D.  
Jack Teal, Ph.D.  
Karen White, M.D.  
Samuel Pink, Ph.D.  
Ann Orange, Ph.D.

**Members Absent:**

Nancy Beige  
Joseph Grey

**Special Consultants Present:**

Janet Gold, Ph.D.  
Professor  
Department of Podiatry  
University of Kentucky  
Lexington, KY

Peter Lavender  
1234 West Street  
New York, NY

**NATIONAL INSTITUTES OF HEALTH  
COMMITTEE MANAGEMENT HANDBOOK**

**Chapter VI - Illustration 17, page 2**

Members of the Public Present:

Jonathan Smith, National Association of Podiatry  
Robert Brown, Foot People, Inc.  
Linda Greenbit, Washington Post  
Kelly Kilt, National Association of Podiatry

Federal Employees Present:

National Institute on Podiatry Employees:  
Jack Minnow  
Jane Trout, Ph.D.  
John Bass  
Charles Shark, Ph.D.  
Robert Porpoise, M.D.  
Charles Shark, Ph.D.

Other Federal Employees:

Jan Rock, NIAID  
Samuel Smith, OD/NIH  
Ronald Jones, NCI

OPEN PORTION OF THE MEETING

I. Call to Order

Dr. Mary Whale, Chair, called the meeting to order and welcomed the members present and the two special consultants: Dr. Janet Gold and Mr. Peter Lavender.

II. Review of Confidentiality and Conflict of Interest Procedures

Dr. Charles Shark, Executive Secretary of the Council, explained policies and procedures regarding confidentiality and avoidance of conflict of interest situations to members of the Council.

III. Report of the Director

Dr. Mary Whale, Director of the National Institute of Podiatry, welcomed the first Council members to their first meeting. She gave a brief history of podiatry, the mission of the Institute and outlined the roles and responsibilities of the Council. Dr. Whale gave a slide presentation identifying the branches of the Institute and the key personnel involved in those branches.

**NATIONAL INSTITUTES OF HEALTH  
COMMITTEE MANAGEMENT HANDBOOK**

**Chapter VI - Illustration 17, page 3**

IV. Concept Review

Dr. Robert Porpoise presented a proposal to encourage basic research and development of improved post-operative foot care. The Council unanimously approved the concept, noting that this exciting technology has a potential for broad applications.

V. Preventive Health

The Council voted to form a subcommittee on preventive health care and assigned three members to the Preventive Health Care Subcommittee: Drs. White, Pink and Orange. The Subcommittee will meet before the next Council meeting and then bring their ideas and suggestions to the full Council.

CLOSED PORTION OF THE MEETING

This portion of the meeting was closed to the public in accordance with the determination that it was concerned with matters exempt from mandatory disclosure under sections 552b(c)(4) and 552b(c)(6), Title 5 U.S.C., and section 10(d) of the Federal Advisory Committee Act, as amended (5 U.S.C. Appendix 2).

Members absented themselves from the meeting during discussion of and voting on applications from their own institutions, or other applications in which there was a potential conflict of interest, real or apparent. Members were asked to sign a statement to this effect.

VI. Review of Applications

The National Advisory Council on Podiatry considered 108 research and training applications requesting **[INSERT COST]** in total costs. The Council recommended 108 applications with a total cost of **[INSERT COST]**.

ADJOURNMENT

The meeting was adjourned at 5:00 p.m. on April 2, 2003.

**NATIONAL INSTITUTES OF HEALTH  
COMMITTEE MANAGEMENT HANDBOOK**

**Chapter VI - Illustration 17, page 4**

CERTIFICATION

I hereby certify that the foregoing minutes are accurate and complete.

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Mary Whale, M.D.  
Chairperson  
National Advisory Council  
on Podiatry

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Charles Shark, Ph.D.  
Executive Secretary  
National Advisory Council  
on Podiatry

Attachments:        Council Roster  
                          Director's Report and Slide Presentation

OR

Attachment:        Council Roster

A complete set of open portion handouts is available from the Executive Secretary.