

**NATIONAL INSTITUTES OF HEALTH  
COMMITTEE MANAGEMENT HANDBOOK**

**Chapter VI - Illustration 16**

**SUMMARY PARAGRAPH OF CLOSED MEETING ACTIVITIES  
FOR COUNCILS**

Grant Review

The Council/Board considered [# of] applications requesting \$\_\_\_\_\_ in total cost. The Council/Board recommended [# of] applications with total cost of \$\_\_\_\_\_. [If applicable add sentence regarding number of applications deferred and cost support.]